



ST JOHN'S SCHOOL

Job Description

FUNCTION: Teaching Staff
JOB TITLE: Head of Music
DEPARTMENT: Music Department

Main Duties & Responsibilities

Management & Leadership

Manage, lead and develop all aspects of music within the School
Line manage members of the Music Department
Ensure all staff in the Music Department develop their teaching in an open, supportive and professional environment
Recruit, appoint and support visiting music teachers
Manage construction and communication of instrumental lesson timetables
Manage music budgets and instrumental hire

Teaching & Learning

Ensure all pupils are given the maximum opportunity to fulfil their potential in the classroom
Encourage all pupils to join an appropriate co-curricular music group at a suitable point in their learning journey
Lead extra-curricular activities in line with particular experience and expertise
Teach a timetable of academic music lessons across the school
Communicate with and guide parents and pupils regarding music scholarship applications to senior schools

Performances, Events & Concerts

Manage and musically direct major concerts, performances and recitals
Liaise with Music and Drama colleagues to ensure the effective running of joint events
Coordinating performances and competitions off-site, including partnership events with other schools
Coordinate Associated Board Examinations and organise piano accompaniment as necessary

The School:

St John's is an independent boys' preparatory school with approximately 350 pupils aged three to thirteen years. The School is situated on a stunning 35-acre site in Northwood, Middlesex. Founded in 1920, the School is owned by the Merchant Taylors' Educational Trust.

The Role:

Music is thriving at St John's and is an integral aspect of the School's culture. The right candidate will demonstrate a passion for teaching Music and the character and skillset to encourage learning, performance and enjoyment.

The Head of Music has overall responsibility for providing an inspirational, creative, and engaging programme of both curriculum and performance music for St John's. This post provides an exciting opportunity for a talented, passionate and creative individual to lead a thriving Music Department.

The post holder will be an outstanding musician in their own right. They will set an example of excellence in this important and high-profile area of school life. They will inspire a love of music across the school and will be able to engage musicians at all levels.

In collaboration with their team, the post holder is responsible for developing a curriculum which is challenging, exciting and forward-thinking. Two other music teachers and 10 visiting music teachers all contribute to a unique musical programme in a busy and highly successful prep school.

The position is a full-time permanent role with a start date of January 2025.